

ADD NEW USER

Select "ADMIN"

The screenshot displays the ZZOTA fleet management software interface. The top left features the ZZOTA logo and navigation tabs for 'Objects', 'Events', and 'History'. A search bar contains the text 'pre'. Below the search bar, a list of vehicles is shown, including 'Ungrouped (2)', 'EHP49P - Mitsubishi Express', and 'ENV65J - Mitsubishi Express'. A red arrow points to the 'ADMIN' button in the top right corner of the map area. The map displays a city area with various landmarks like 'Banks Street Reserve', 'Royal Brisbane and Women's Hospital', and 'Brisbane River'. The bottom section shows a detailed view of a vehicle's status, including 'Address: 109 Export St, Lytton Q...', 'Time: 19-07-2021 09:53:31', and various sensor readings like 'Oil Temp: -305 c', 'Engine: Off', 'Manifold Press: 0 psi', etc.

STEP 3

Select the 'Add new user' icon.



ZZOOTA

ADMIN

Map

Users (312)

Objects (154/1445)

Events

Content

Setup

Logs

peter@zzoota.com (Admin)

Users

zz

Search device imei

+

+

+

+

+

Add new user

	Active	Email	Group	Manager	Devices	Sub. acc	Devices limit	Expiration date	Last login	Actions
<input type="checkbox"/>	Active	aaron@zzoota.com	Admin		1445	0	Unlimited	Unlimited	19-07-2021 15:31:58	
<input type="checkbox"/>	Active	activefleet@zzoota.com	Manager		0	0	100	Unlimited	29-06-2021 16:24:21	
<input type="checkbox"/>	Active	appletest@zzoota.com	User		1	0	100	Unlimited	19-01-2021 12:54:19	
<input type="checkbox"/>	Active	Bachy-Soletanche-DEMO@zzoota.com	Manager		0	0	5	Unlimited	07-10-2020 12:28:41	
<input type="checkbox"/>	Active	bob@zzoota.com	Manager		53	0	10000	Unlimited	21-02-2021 17:40:45	
<input type="checkbox"/>	Active	CDM-DEMO@zzoota.com	Manager		0	0	10	Unlimited	12-08-2020 13:55:13	
<input type="checkbox"/>	Active	chill-DEMO@zzoota.com	Manager		1	0	5	18-07-2020 01:30:46	07-07-2020 15:59:22	
<input type="checkbox"/>	Active	cpjdttestprofile@zzoota.com	Manager		1	0	50	Unlimited	28-09-2020 15:48:02	
<input type="checkbox"/>	Active	daniel@zzoota.com	Admin		1445	0	10000	Unlimited	19-07-2021 15:31:40	
<input type="checkbox"/>	Active	DEMO-fabfloors@zzoota.com	Manager		0	0	100	Unlimited	20-01-2021 08:22:09	

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1

2

3

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2021 © IoT | GPS | Data | 139.99.208.82 | v3.6.7 | Last update: 28-06-2021 21:06:32

STEP 4

Enter the new users email.

FYI: All users on the platform are identified by an email. If the person is not an employee then a dummy email will need to be created.

The email format requires at least a @ and .com

8 Add new user

Main

Permissions

Objects

☒ Active

Email:

test@zzoota.com

Phone number:

Group*:

User

Manager:

-- Select --

Available maps:

☒ Google Hybrid

☒ Google Normal

☒ Google Satellite

☒ Google Terrain

☒ MapTiler Satellite

☒ MapTiler Streets

☒ OpenStreetMap

☒ Yandex

Devices limit:

☒ 10

Expiration date:

☐

Password change

Password:

Password confirmation:

☒ Send "Account created" email

Save

Cancel

STEP 5

From the drop-down menu chose the Group the new user belongs to.

In most instances it will be 'User'.

Choose the Manager from the drop-down menu. Most likely it will be yourself or your Manager.

Group*:

User

Admin

Manager

User

Demo

8 Add new user

×

Main

Permissions

Objects

☒ Active

Email:
test@zzoota.com

Phone number:

Group*:
User

Manager:
training@zzoota.com

Available maps:
☒ Google Hybrid
☒ Google Satellite
☒ MapTiler Satellite
☒ OpenStreetMap
☒ Google Normal
☒ Google Terrain
☒ MapTiler Streets
☒ Yandex

Devices limit:
☒ 10

Expiration date:
☐

Password change
Password:
Password confirmation:

☒ Send "Account created" email

Save

Cancel

STEP 6

Leave all of the 'Available Maps' boxes checked.

STEP 7

Set the 'Devices limit' to reflect the number of vehicles you expect the driver to have access to.

If your depot has 8 trucks then a limit of 10 is a reasonable entry.

STEP 8

Create a password.

STEP 9

Leave the box checked to send an "Account created" email. An email will be sent advising an account has been created and how to log in.

STEP 10

Select 'Permissions'

The screenshot shows the 'Add new user' form with the 'Permissions' tab selected. Red arrows and numbers 6 through 10 point to specific fields: 6 points to the 'Available maps' section, 7 points to the 'Devices limit' field, 8 points to the 'Password change' section, and 9 points to the 'Send "Account created" email' checkbox. A red arrow and the number 10 point to the 'Permissions' tab itself.

Add new user

Main Permissions Objects

☒ Active

Email: test@zzoota.com

Phone number:

Group*: User Manager: training@zzoota.com

Available maps:

- ☒ Google Hybrid
- ☒ Google Satellite
- ☒ MapTiler Satellite
- ☒ OpenStreetMap
- ☒ Google Normal
- ☒ Google Terrain
- ☒ MapTiler Streets
- ☒ Yandex

Devices limit: 10

Expiration date:

Password change

Password: Password confirmation:

☒ Send "Account created" email

Save Cancel

STEP 11

Tick or untick the boxes as required to give the new user appropriate Permissions.

NOTE: The Permissions displayed here are recommended for driver and contractor access.

FYI: As an ADMIN/Manager you can only grant Permissions that you have.

STEP 12

Select 'Objects'

Edit

MainPermissionsObjects

PermissionViewEditDelete

Devices

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☐

Alerts

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Geofences

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Routes

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POI

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Reports

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SMS gateway

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Send command

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History

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Maintenance

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Camera / Media

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Device Camera

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Tasks

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Chat

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Sharing

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Checklist template

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Checklist

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Checklist activity

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Checklist QR Code

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Checklist QR Code (Pre-start only)

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☐

Checklist optional image

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GPS device activation

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Device

Device

IMEI

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SIM number

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Forward

☐

☐

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Protocol

☐

☐

☐

Expiration date

☐

☐

☐

Save

Cancel

STEP 13

Select the vehicles the driver will have access to.

STEP 14

Save

8 Add new user

Main

Permissions

Objects

Objects*:

Select allDeselect All

☐ Pre-start Test Logistics Corp.

☒ Pre-start Test 101☒ Pre-start Test 102☒ Pre-start Test 103

☒ Pre-start Test 104☒ Pre-start Test 105☒ Pre-start Test 106

☒ Pre-start Test 107☒ Pre-start Test 108☐ Pre-start Test 109

☐ Pre-start Test 110☐ Pre-start Test 111

Save

Cancel

END OF PRESENTATION