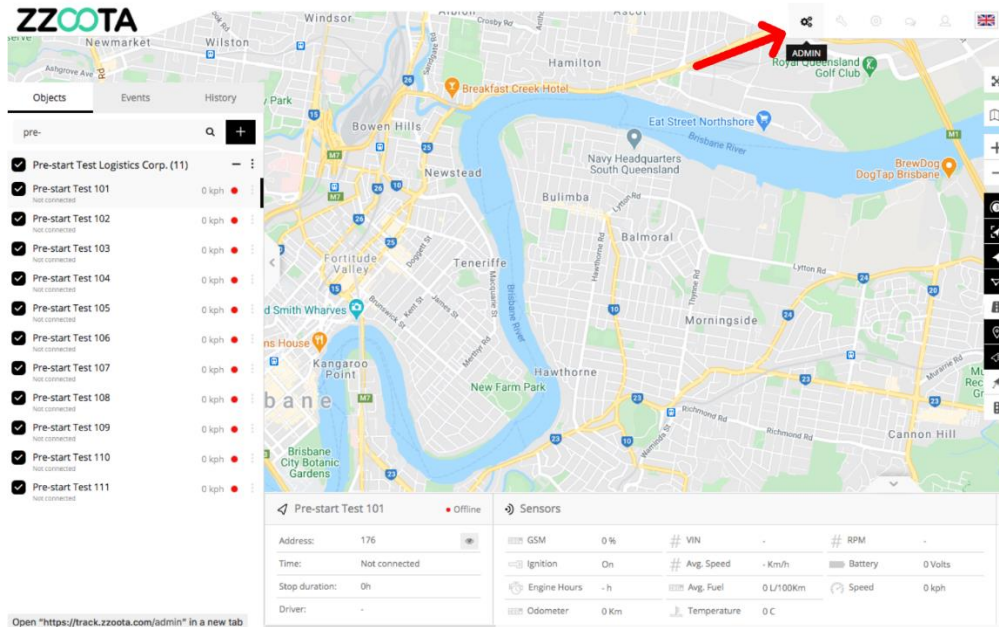


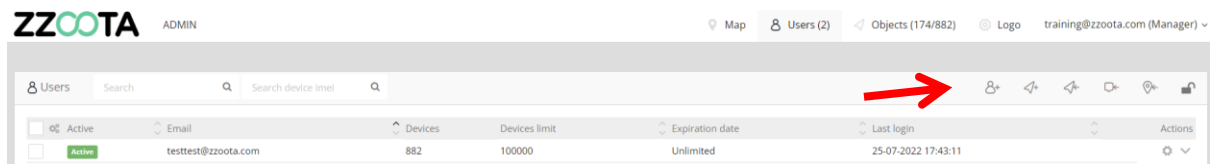
# How to create Users on Link as a Manager

Step 1: Log into the Link platform: <https://track.zzoota.com>

Step 2: Select “ADMIN.” If your page does not have a map and instead shows a list of users/devices then skip this step.

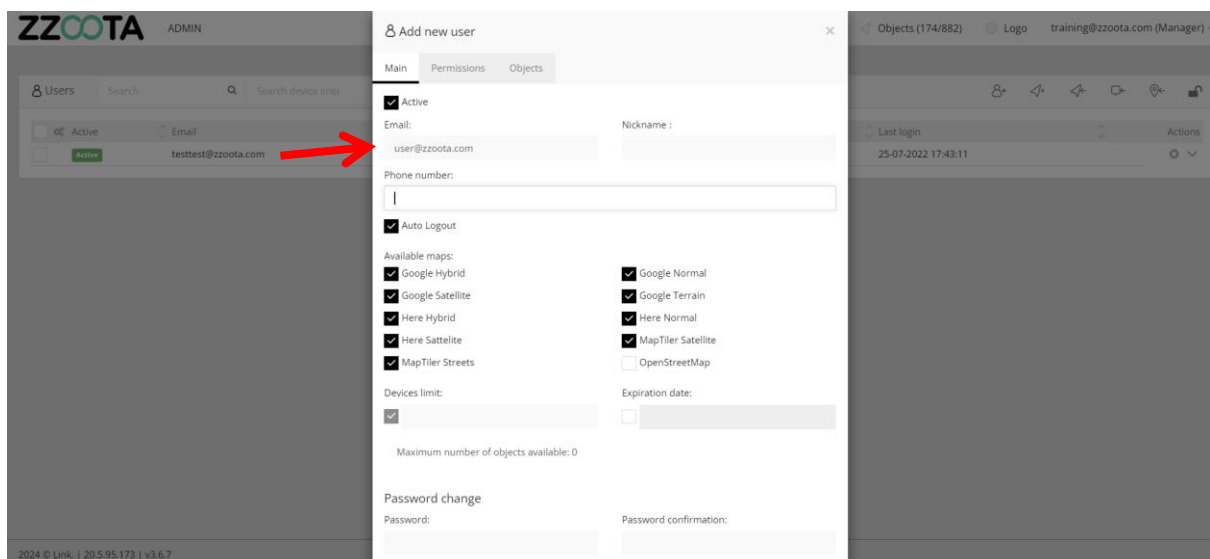


Step 3: Select “Add New User”

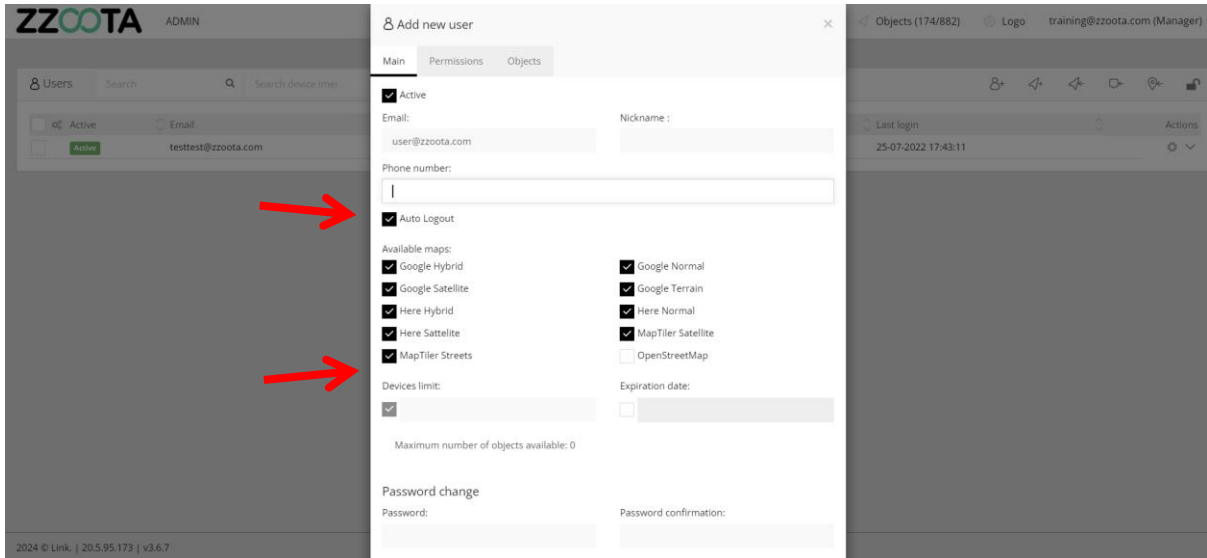


Step 4: Enter the new users email.

FYI - all users on the platform are identified by an email. If the person is not an employee then a dummy email will need to be created. The email format requires at least a @ and a .com



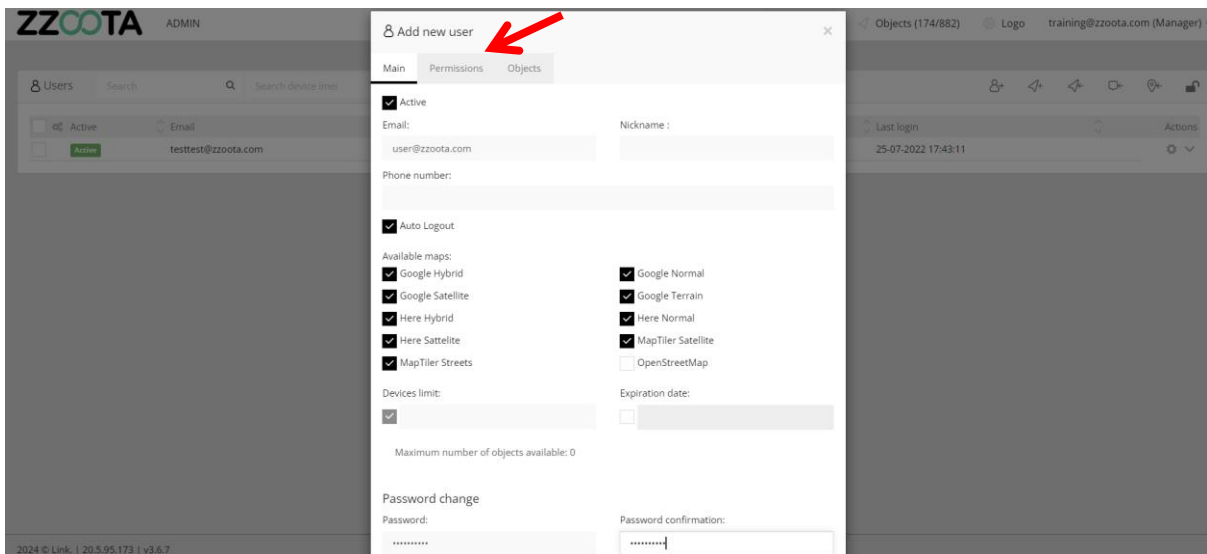
Step 5: Leave all of the 'Available Maps' boxes checked.



Step 6: Set the 'Devices limit' to reflect the number of vehicles you expect the driver to have access to. If your Depot has 8 trucks then a limit of 10 is a reasonable entry.

Step 7: Create a password.

Step 8: Click on "Permissions"



Step 9: Tick or untick the boxes as required to give the new user appropriate Permissions.

NOTE: The Permissions displayed here are recommended for driver and contractor access.

FYI: As an ADMIN/Manager you can only grant Permissions that you have.

The screenshot shows the 'Edit' user interface with the 'Permissions' tab selected. A red arrow points to the 'Objects' tab. The permissions table is as follows:

Permission	View	Edit	Delete
Devices	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alerts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Geofences	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Routes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
POI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SMS gateway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Send command	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
History	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maintenance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Camera / Media	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Device Camera	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tasks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chat	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sharing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Checklist template	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Checklist	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Checklist activity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Checklist QR Code	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Checklist QR Code (Pre-start only)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Checklist optional image	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GPS device activation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The 'Device' dropdown menu is open, showing the following fields:

Field	View	Edit	Delete
IMEI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SIM number	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Forward	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Protocol	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Expiration date	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Step 10: Navigate to the "Objects" section.

Step 11: Select the devices you want the user to be able to access.

The screenshot shows a dialog box titled "Add new user" with a close button (X) in the top right corner. Below the title bar are three tabs: "Main", "Permissions", and "Objects". The "Objects" tab is selected. Below the tabs, there is a section labeled "Objects\*" with a search icon. This section contains a list of objects with checkboxes. The objects are:

Select all	Deselect All	Search
<input type="checkbox"/>		Q
<input type="checkbox"/> Pre-start Test Logistics Corp.		
<input checked="" type="checkbox"/> Pre-start Test 101	<input checked="" type="checkbox"/> Pre-start Test 102	<input checked="" type="checkbox"/> Pre-start Test 103
<input checked="" type="checkbox"/> Pre-start Test 104	<input checked="" type="checkbox"/> Pre-start Test 105	<input checked="" type="checkbox"/> Pre-start Test 106
<input checked="" type="checkbox"/> Pre-start Test 107	<input checked="" type="checkbox"/> Pre-start Test 108	<input type="checkbox"/> Pre-start Test 109
<input type="checkbox"/> Pre-start Test 110	<input type="checkbox"/> Pre-start Test 111	

At the bottom of the dialog, there are two buttons: "Save" and "Cancel". A red arrow points to the "Save" button.

Step 12: Hit save.

Your user has now been created.