

MASTER USER CONSIDERATIONS

In some instances it may be beneficial to consider the creation of a single common User. This Master User could then be used by all employees with no limitation to the number of people that can be logged in at any time.

The main advantage of a Master User is that all geofences and alerts will be visible in a single location and do not need to be shared.

IMPORTANT : It is recommended that the Master User does not have “Manager” access. This avoids the possibility of critical information being accidentally deleted or changed which cannot be reversed.

To create a Master User follow these steps.

STEP 1

Log into the zootaLink platform and navigate to the Main page.

The screenshot displays the ZZOOTA web application interface. On the left, there is a sidebar with a search bar containing 'pre-' and a list of objects. The main area shows a map of Brisbane, Queensland, Australia, with various landmarks and streets labeled. A specific vehicle, 'Pre-start Test 101', is highlighted in the sidebar and its details are shown in a panel at the bottom.

Objects List:

Object Name	Status	Speed
Pre-start Test Logistics Corp. (11)	Not connected	0 kph
Pre-start Test 101	Not connected	0 kph
Pre-start Test 102	Not connected	0 kph
Pre-start Test 103	Not connected	0 kph
Pre-start Test 104	Not connected	0 kph
Pre-start Test 105	Not connected	0 kph
Pre-start Test 106	Not connected	0 kph
Pre-start Test 107	Not connected	0 kph
Pre-start Test 108	Not connected	0 kph
Pre-start Test 109	Not connected	0 kph
Pre-start Test 110	Not connected	0 kph
Pre-start Test 111	Not connected	0 kph

Vehicle Details for Pre-start Test 101:

Field	Value
Address:	176
Time:	Not connected
Stop duration:	0h
Driver:	-

Sensors Data:

Sensor	Value	Sensor	Value
GSM	0 %	VIN	-
Ignition	On	Avg. Speed	- Km/h
Engine Hours	- h	Avg. Fuel	0 L/100Km
Odometer	0 Km	Temperature	0 C
RPM	-	Battery	0 Volts
Speed	0 kph		

STEP 2

Select "ADMN"

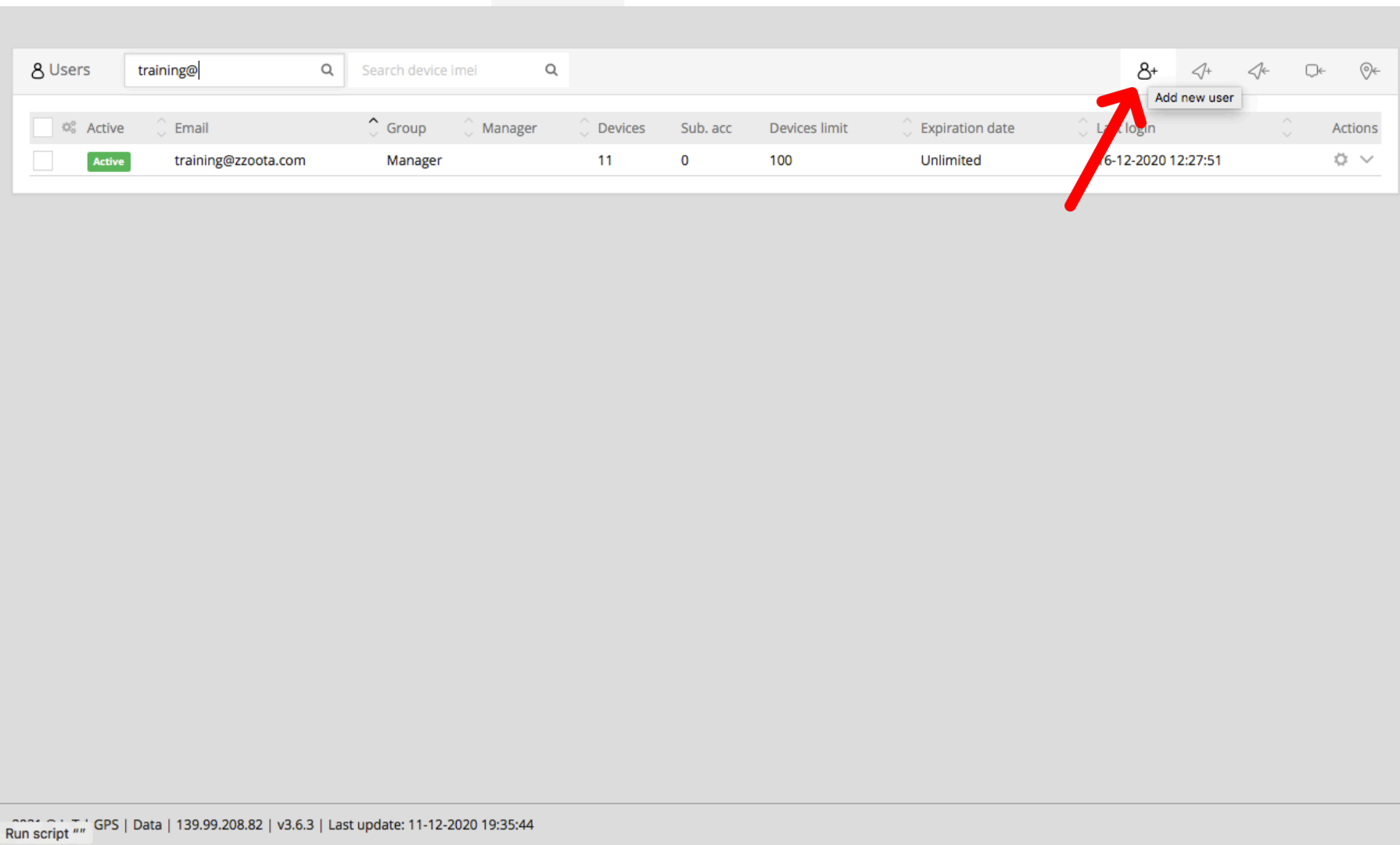
The screenshot displays the ZZOOTA tracking application. On the left, a sidebar shows a list of vehicles under the 'Objects' tab. The list includes 'Pre-start Test Logistics Corp. (11)' and eleven 'Pre-start Test' units (101-111), all marked as 'Not connected' with a speed of 0 kph. On the right, a map of Brisbane, Queensland, is shown with various landmarks and streets. A red arrow points to the 'ADMIN' button in the top right corner of the map area. Below the map, a detailed view for 'Pre-start Test 101' is shown, indicating it is 'Offline'. The vehicle details include:

Pre-start Test 101		Sensors					
Address:	176	GSM	0 %	# VIN	-	# RPM	-
Time:	Not connected	Ignition	On	# Avg. Speed	- Km/h	Battery	0 Volts
Stop duration:	0h	Engine Hours	- h	Avg. Fuel	0 L/100Km	Speed	0 kph
Driver:	-	Odometer	0 Km	Temperature	0 C		

Open "<https://track.zzoota.com/admin>" in a new tab

STEP 3

Select "Add new user".



The screenshot shows the ZZOOTA admin interface. At the top, there is a navigation bar with the ZZOOTA logo, 'ADMIN', and several menu items: 'Map', 'Users (249)', 'Objects (59/985)', 'Events', 'Content', 'Setup', 'Logs', and 'peter@zzoota.com (Admin)'. Below the navigation bar, there is a search bar for users with the text 'training@' and a search bar for device imei. A table of users is displayed below the search bars. The table has columns for 'Active', 'Email', 'Group', 'Manager', 'Devices', 'Sub. acc', 'Devices limit', 'Expiration date', 'Last login', and 'Actions'. A red arrow points to the 'Add new user' button in the top right corner of the table.

<input type="checkbox"/>	Active	Email	Group	Manager	Devices	Sub. acc	Devices limit	Expiration date	Last login	Actions
<input type="checkbox"/>	Active	training@zzoota.com	Manager		11	0	100	Unlimited	16-12-2020 12:27:51	⚙️

STEP 4

Enter an "Email" that has been created for the Master User.

The screenshot displays the ZZOOTTA Admin interface with the 'Add new user' modal open. The modal has three tabs: 'Main', 'Permissions', and 'Objects'. The 'Main' tab is active. The form includes the following fields and options:

- Active
- Email: (highlighted with a red arrow)
- Group*: (dropdown menu)
- Manager: (dropdown menu)
- Available maps:
 - Google Hybrid
 - Google Normal
 - Google Satellite
 - Google Terrain
 - MapTiler Satellite
 - MapTiler Streets
 - OpenStreetMap
 - Yandex
- Devices limit: 100
- Expiration date:
- Password change:
 - Password:
 - Password confirmation:
- Send "Account created" email

At the bottom of the modal are 'Save' and 'Cancel' buttons. The background shows the 'Users' table with a search filter 'training@' and a table with columns 'Active', 'Email', 'Last login', and 'Actions'. The footer contains copyright and version information: '2021 © IoT | GPS | Data | 139.99.208.82 | v3.6.3 | Last update: 11-12-2020 19:35:44'.

STEP 5

From the Group drop-down menu select "User".

The screenshot displays the ZZOOTTA Admin interface with the 'Add new user' dialog box open. The dialog box has tabs for 'Main', 'Permissions', and 'Objects'. The 'Main' tab is active, showing the following fields and options:

- Active
- Email: masteruser@zzoota.com
- Group*: A dropdown menu is open, showing options: Admin, Manager, User (highlighted with a red arrow), and Demo.
- Manager: -- Select --
- OpenStreetMap
- Google Normal
- Google Terrain
- MapTiler Streets
- Yandex
- Devices limit: 100
- Expiration date: [Empty field]
- Password change: Password: [Empty field], Password confirmation: [Empty field]
- Send "Account created" email

At the bottom of the dialog box are 'Save' and 'Cancel' buttons. The background shows a table of users with columns for 'Active', 'Email', 'Last login', and 'Actions'. The footer of the page reads: '2021 © IoT | GPS | Data | 139.99.208.82 | v3.6.3 | Last update: 11-12-2020 19:35:44'.

STEP 6

Enter your platform Manager from the drop-down menu.

The screenshot displays the ZZOOTA Admin interface with the 'Add new user' modal open. The modal has three tabs: 'Main', 'Permissions', and 'Objects'. The 'Main' tab is active. The form includes the following fields and options:

- Active
- Email:
- Group*: Manager: (A red arrow points to this dropdown menu)
- Available maps:
 - Google Hybrid
 - Google Normal
 - Google Satellite
 - Google Terrain
 - MapTiler Satellite
 - MapTiler Streets
 - OpenStreetMap
 - Yandex
- Devices limit:
- Expiration date:
- Password change:
 - Password:
 - Password confirmation:
- Send "Account created" email

Buttons:

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STEP 7

The “Available maps” will default to your subscription preference.

The screenshot displays the ZZOOTTA Admin interface with the 'Add new user' modal open. The modal has three tabs: 'Main', 'Permissions', and 'Objects'. The 'Main' tab is active and contains the following fields:

- Active
- Email:
- Group*: (dropdown)
- Manager: (dropdown)
- Available maps:
 - Google Hybrid
 - Google Normal
 - Google Satellite
 - Google Terrain
 - MapTiler Satellite
 - MapTiler Streets
 - OpenStreetMap
 - Yandex
- Devices limit:
- Expiration date:
- Password change: (Password) (Password confirmation)
- Send "Account created" email

At the bottom of the modal are 'Save' and 'Cancel' buttons. A red arrow points to the 'Available maps' section. The background shows a user list with 'training@' and 'training@zzoota.com' visible.

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STEP 8

“Device limits” will default to the remaining number allowed with your subscription.

Handy hint : It is recommended to not change this default value. However it may be changed to a lessor value if prompted to when selecting Save.

Leave the “Expiration date” field empty.

The screenshot shows the ZZOOTA Admin interface with the 'Add new user' dialog box open. The dialog box has tabs for 'Main', 'Permissions', and 'Objects'. The 'Main' tab is selected. The 'Active' checkbox is checked. The 'Email' field contains 'masteruser@zzoota.com'. The 'Group*' dropdown is set to 'User' and the 'Manager' dropdown is set to 'training@zzoota.com'. Under 'Available maps', several options are checked: Google Hybrid, Google Normal, Google Satellite, Google Terrain, MapTiler Satellite, MapTiler Streets, OpenStreetMap, and Yandex. The 'Devices limit' field is set to '100' and is highlighted with a red arrow. The 'Expiration date' field is empty. The 'Password change' section has empty fields for 'Password' and 'Password confirmation'. The 'Send "Account created" email' checkbox is checked. At the bottom of the dialog are 'Save' and 'Cancel' buttons. The background shows the 'Users' table with a user 'training@' and a table with 'Last login' and 'Actions' columns.

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STEP 9

Create a "Password".

The screenshot displays the ZZOOTTA Admin interface with the 'Add new user' modal open. The modal has three tabs: 'Main', 'Permissions', and 'Objects'. The 'Main' tab is active. The form contains the following fields and options:

- Active
- Email:
- Group*:
- Manager:
- Available maps:
 - Google Hybrid
 - Google Normal
 - Google Satellite
 - Google Terrain
 - MapTiler Satellite
 - MapTiler Streets
 - OpenStreetMap
 - Yandex
- Devices limit: (A red arrow points to this field)
- Expiration date:
- Password change:
 - Password:
 - Password confirmation:
- Send "Account created" email

At the bottom of the modal are 'Save' and 'Cancel' buttons.

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STEP 10

Leave "Permissions" unchanged.

The screenshot shows the ZZOOTA Admin interface with the 'Add new user' dialog box open. The 'Permissions' tab is selected, and a red arrow points to the 'Active' checkbox, which is checked. The dialog box contains the following fields and options:

- Active:**
- Email:**
- Group*:**
- Manager:**
- Available maps:**
 - Google Hybrid
 - Google Normal
 - Google Satellite
 - Google Terrain
 - MapTiler Satellite
 - MapTiler Streets
 - OpenStreetMap
 - Yandex
- Devices limit:** 100
- Expiration date:**
- Password change:**
 - Password:**
 - Password confirmation:**
- Send "Account created" email

Buttons: **Save** (black), **Cancel** (grey)

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STEP 11 Select "Objects".

The screenshot displays the ZZOOTTA Admin interface. At the top, the navigation bar includes the ZZOOTTA logo, 'ADMIN', and various system metrics: Map, Users (249), Objects (59/985), Events, Content, Setup, Logs, and the user 'peter@zzoota.com (Admin)'. A modal window titled 'Add new user' is open, showing three tabs: 'Main', 'Permissions', and 'Objects'. The 'Objects' tab is selected, and a red arrow points to it. The 'Main' tab contains the following fields and options:

- Active
- Email: masteruser@zzoota.com
- Group*: User (dropdown)
- Manager: training@zzoota.com (dropdown)
- Available maps:
 - Google Hybrid
 - Google Normal
 - Google Satellite
 - Google Terrain
 - MapTiler Satellite
 - MapTiler Streets
 - OpenStreetMap
 - Yandex
- Devices limit: 100
- Expiration date: [empty field]
- Password change:
 - Password: [empty field]
 - Password confirmation: [empty field]
- Send "Account created" email

At the bottom of the modal are 'Save' and 'Cancel' buttons. The footer of the page reads: '2021 © IoT | GPS | Data | 139.99.208.82 | v3.6.3 | Last update: 11-12-2020 19:35:44'.

STEP 12

“Select all” of your Objects.

The screenshot shows the ZZOOTA Admin interface. At the top, the ZZOOTA logo and 'ADMIN' are visible. The main navigation bar includes 'Map', 'Users (249)', 'Objects (59/985)', 'Events', 'Content', 'Setup', 'Logs', and the user 'peter@zzoota.com (Admin)'. The background shows a 'Users' table with columns for 'Active', 'Email', and 'Last login'. A modal dialog titled 'Add new user' is open, with the 'Objects' tab selected. The dialog contains a search bar with 'pre-' and a list of objects, all of which are checked. A red arrow points to the 'Select all' button. At the bottom of the dialog are 'Save' and 'Cancel' buttons. The footer of the page contains copyright and version information.

ZZOOTA ADMIN

Map Users (249) Objects (59/985) Events Content Setup Logs peter@zzoota.com (Admin)

Users training@

Active Email

Active training@zzoota.com

Last login Actions

16-12-2020 12:27:51

Add new user

Main Permissions Objects

Objects*:

Select all Deselect All pre-

Pre-start Test Logistics Corp.

Pre-start Test 101 Pre-start Test 102 Pre-start Test 103

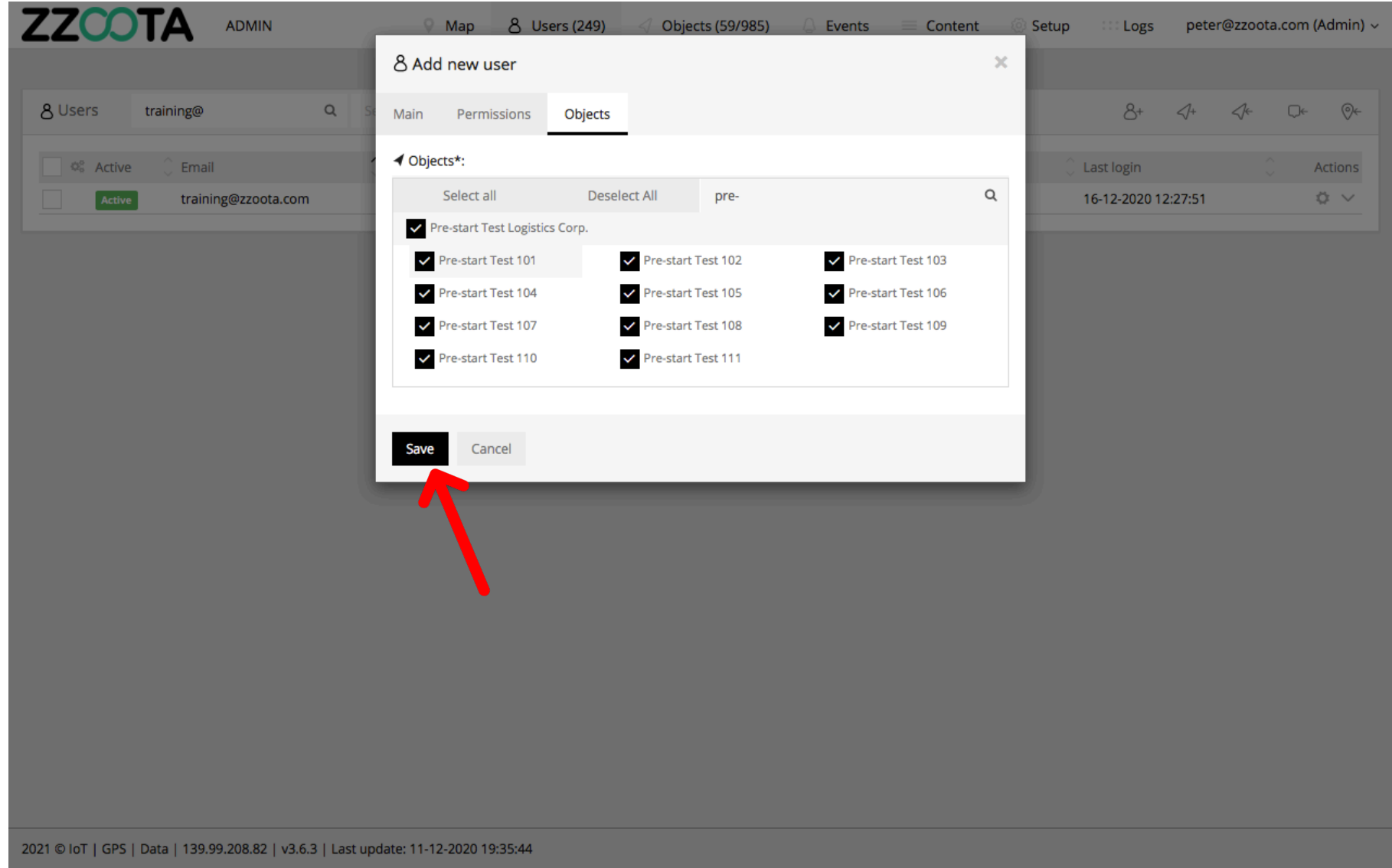
Pre-start Test 104 Pre-start Test 105 Pre-start Test 106

Pre-start Test 107 Pre-start Test 108 Pre-start Test 109

Pre-start Test 110 Pre-start Test 111

Save Cancel

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STEP 13

Select "Save".

A Master User has now been created.

END OF PRESENTATION